

GOSHEN PUBLIC LIBRARY
Minutes of Board of Directors Regular Meeting
July 20, 2016

CALL TO ORDER: The meeting was called to order at 4:07 P.M. by President Patrick Reilly.

PRESENT: Darlene Demetri, Diana Bernard, Lucia Miller, Patrick Reilly and Henrietta Horvay.

EXCUSED: Terri Truczinskas and Lynn Steinmayer

SECRETARY'S MINUTES: Motion to accept minutes of June 15, 2016 was made by Darlene Demetri and seconded by Diana Bernard. Motion passed by all present.

MATTERS ARISING FROM MINUTES: none

CORRESPONDENCE: None

DIRECTOR'S REPORT: Patrick Reilly reviewed the June report in Lynn's absence. Pat discussed various programs. Summer Reading kickoff had 40 attendees. Camp Coch Book Mobile served 63 campers. The budget for year end June 30, 2016 was reviewed and the library was under budget by \$6,457.20, mainly due to Staff Wages. Motion to accept the director's report was made by Henrietta Horvay and seconded by Lucia Miller. Motion passed by all present. (Report filed with Town Clerk)

TREASURER REPORT: Treasurer, Lucia Miller reviewed the report of July 20, 2016. Lucia did receive information about the CD of the Harmon Fund which was due on June 3, 2016, which was rolled over to a new CD with new interest rate of .995%. She did not have the maturity date at this time. Motion made by Diana Bernard and seconded by Darlene Demetri to accept the Treasurer's Report. Motion passed by all present. (Report filed with Town Clerk)

PRESIDENT'S REPORT: None

OLD BUSINESS:

Discussion about reupholstering the chair in the library. Lynn was absent.

NEW BUSINESS:

A. Discussion: Goshen Fair Book Sale

Pat is reviewing the price schedule and will have them printed for the sale.

The schedule to sign up to work at the Fair will be in the library.

B. Discussion: Lynda.Com on our Web-Site

This site can be used by any Goshen resident who has a library card. Lynn also was interviewed by WZBG about the topic and many residents came in and asked about Lynda. Com.

C. Benefits of Membership in Conn. Library Consortium

Pat stated that this is a good investment for the library.

Pat reviewed the Goshen Public Library savings for FY14/15 send to him from the executive director of the Connecticut Library Consortium. The savings for that period was \$35,099.19 per report.. (Report filed with Town Clerk).

Goshen Public Library

July 20, 2016

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D. Policy Proposal Re: Issuance of Library Cards to Permanent Full and Part-time Town Employees.

Discussion of the policy proposal was explained by Pat Reilly to the board. After more discussion Lucia Miller made a motion and seconded by Darlene Demetri that the Library adopted the attached policy effective at this meeting. Motion passed (copy attached of the policy)

Any Other Business:

None

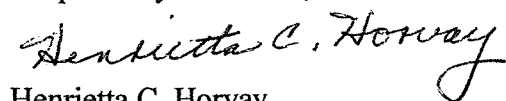
AJOURNMENT:

Motion made by Henrietta Horvay and seconded by Diana Bernard to adjourn at 5:15 p.m. Motion passed by all present.

Next Meeting will be a regular meeting on WEDNESDAY

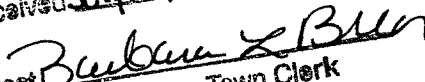
September 21, 2016 AT 4:00 P.M. (No scheduled August meeting)

Respectfully submitted,



Henrietta C. Horvay
Secretary

Received July 22, 2016 10:56 AM

Albert 
Goshen Town Clerk

Total Goshen Library Savings 14/15 \$35,099.19

here they are in detail.

Goshen Public Library

B&T Savings FY 14/15 \$6,377.82

Baker + Taylor (booksellers) discount

Demco Savings FY 14/15 \$20.74

Gaylord Savings FY 14/15 \$105.12

Scholastic Flix Savings FY 14/15 \$948.97

Tantor Media Savings FY 14/15 \$66.97

TEI Landmark Audio Savings FY 14/15 \$104.57

Job Ads FY 14/15 \$100.00

Media Circuit FY 14/15 \$27,375.00

Total Per Library Savings 14/15 \$35,099.19

In addition, you can log into your CLC account and will find the total in your profile information if we aren't available to send them to you.

Jennifer

Jennifer O. Keohane, MLS

Executive Director

Connecticut Library Consortium

234 Court Street

Middletown, CT 06457

860.344.8777 x 103 (work)

203.915.2465 (cell)

www.ctlibrarians.org

Goshen Public Library Policy

July 20, 2016

Where as: The informational and educational resources of the Goshen Public Library should be used for the benefit of the citizens of Goshen. And,

Where as: By extending the use of these resources to the PERMANENT full and part time employees of the Town, the Town gains a more informed, educated and efficient workforce better able to fulfill its mission of assisting the public.

Be it resolved that: It shall be the policy of the Board of Directors of the Goshen Public Library to extend full access of the informational and educational resources of the Goshen Public Library to PERMANENT full and part time employees of the Town of Goshen. Such access shall be recinded upon the termination of employment with the Town, for any reason, of such employee or the reduction of the employee's status to less than PERMANENT full or part time employee.

GOSHEN PUBLIC LIBRARY BOARD OF DIRECTORS
TREASURER'S REPORT

July 20, 2016

The last three months of figures have been received from the accountant for months ending April 30, 2016, May 31, 2016 and June 30, 2016.

Status of Funds held by the Town of Goshen for Library Purposes only:

Harmon Fund:

The CD total should be **\$35,002.86**. It matured on 6/3/2016 and was rolled over to a new CD with a new interest rate of 0.995%. It is not known, at this time, what the new maturity date will be.

The total for the three months of interest earned on the CD as of 6/30/2016 was **\$81.39**.

The total for the three months of interest earned on the TSB Money Market Account as of 6/30/2016 was **\$1.03**.

TSB Money Market Account *masked* the previous balance as of the last report on 5/18/2016 was **\$4,108.97**, the new balance as of 6/30/2016 is **\$4,191.39**.

The Library Fund:

As of the preparation of this report the balance remains unchanged at **\$14,750.99**.

Special Funds:

Second quarter reports were not available at the time this report was written; therefore, the following information remains unchanged from the last report on 5/18/2016.

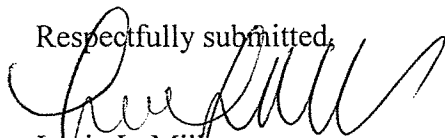
Goshen Public Library Endowment Fund:

The total value of this fund at the close of the 1st quarter, March 31, 2016, is **\$20,295.66**. This represents a loss of \$343.50 from the last statement for 4th quarter 2015.

Goshen Public Library Advised Fund:

The balance of this account at the close of the 1st quarter, March 31, 2016, is **\$18,690.53**. This represents a gain of \$142.57 from the last statement for 4th quarter 2015.

Respectfully submitted,


Lucia L. Miller
Treasurer

**Director's Report of the
Goshen Public Library
June 2016
Meeting held July 15, 2016**

June 6, 2016 – Monday – Irish Movie Famine – 6 patrons

June 7, 2016 – Tuesday – Science Club – Mrs Gregoire - 6 students

June 14, 2016 -- Tuesday – Writer's Group – 3 patrons

June 15, 2016 -- Wednesday – Driving Miss Daisy – Miss Paula – 11 patrons

June 20, 2016 – Monday – Irish Movie – 1 patron

June 21, 2016 – Tuesday – Summer Reading Kick Off – Frisbee Show – 40 patrons

June 28, 2016 – Tuesday -- Writer's Group – 7 patrons

June 29, 2016 – Wednesday – Story Hour – 8 children and 4 adults

June 29, 2016 – Wednesday – Camp Coch Book Mobile – 63 campers

June 30, 2016 – Thursday – Story Hour – 1 child and 1 adults

Kate went to the DVD Annual Swap Meeting Friday, June 24, 2016

Lynn went to the Connecticut Library Consortium Annual Meeting on Thursday June 9.

Summer Reading Program: Ready, Set, Read 46 students

Statistics for June	2016	2015	2014	2013	2012
Patron Visits	899	924	895	1011	1149
Website Visits	1403	1210	1075		1012
Computer Use	89	106	126	154	155
New Patrons	15	16		8	13

Lynda.com – I can get very detailed reports. On Monday I received an email saying that our patrons watched 1.5 hours of video and which titles were looked at. I also saw that 6 patrons created accounts, mind you three of those were Pat Goldberg, Kate and myself.

Statistics for June

	2016	2015	2014	2013	2012
Adult Book Circulation	759	701	601	694	782
YA Book Circulation	75	83	75	60	90
Children's Book Circulation	457	450	308	498	501
Adult Periodicals	61	90	52	56	76
Realia	6	1	3	2	8
Adult Videos/DVD	151	180	239	213	177
Adult CLC/DVD	80	126	81	88	77
Children's Videos/DVD	76	107	53	81	122
Children's CLC/DVD	0	7	6	6	7
Adult Audio Book	58	73	80	74	91
JF & YF Audio Book	13	10	10	13	7
Music	1	4	2	0	10
Museum Passes	9	17	4	9	19
Service Center	13	3	8	14	17
InterLibrary Loan	65	102	110	103	147
Total Circulation	1857	1983	1653	1933	2172
OverDrive	2016	2015	2014	2013	
Audio Holds	14	16	10	8	
Audio Checkouts	49	31	9	20	
eBook Holds	48	34	29	20	
eBook Checkouts	96	67	28	23	
Periodicals	19	19			

